

## **Mason County Cemetery District One, Regular Meeting, May 21, 2012**

Meeting was called to order at 5:10 PM in the Belfair QFC Historical room by Linnie Griffin. Present were commissioners Linnie Griffin, Ken VanBuskirk, clerk Sharon Hankinson, and the assistant clerk, Paula Grande. Commissioner Gladys Pruett arrived a few minutes after the meeting was called to order.

Minutes of the April 2012 meeting were read. Moved to approve minutes as read by Linnie 2<sup>nd</sup> by Ken. Motion passed to accept minutes as read.

The April treasurers report read as follows: \$991.48 in the expense fund and \$56,000.00 in the investment fund. Vouchers were presented as follows:

PUD #3	PUD 300	536 00 47 0010	\$ 28.86	2012-13
Paula Grande-asst. clerk	GRA014	536 00 10 0000	\$108.38	2012-14
Hernandez Landscaping	HER035	536 00 48 0010	\$ 480.00	2012-15
general clean-up-Apr.2012				
Farmers Insurance Exchange	FAR 160	536 00 46 0010	\$ 505.00	2012-16
Liability Ins				

Linnie made a motion to pay the bills. Ken seconded, motion passed to pay the bills.

**Correspondence/Communication:** Ken reported that a man called him thinking the water was off. Ken let him know the faucets are stiff after the winter. Ken and Sharon went to the cemetery and Ken oiled some of the faucets so they would turn on easier.

The 2012 Government Census was completed on-line by Sharon showing that we have 2 employees, the clerk and assistant clerk.

The Mason Co. Auditor sent a letter informing us about the bars changes for special purpose districts.

The government's Enduris Insurance sent us a copy of their 2011 annual budget report.

Linnie and Ken both attended an open public meeting for public records training and found it helpful.

Gladys commented on how nice the cemetery looks.

### **Unfinished Business:**

#### **New Business:**

Sharon reported that we are short on funds in the expense fund to pay the bills with. She asked the commissioners to allow her to ask the Mason County Treasurer to move \$1,000.00 dollars from the investment fund to the expense fund. Linnie moved to accept resolution # 02-2012 allowing the transfer of \$1,000.00 from the investment fund to the expense fund. Ken seconded the motion and the motion passed.

Sharon presented a resolution for a cash handling policy (#03-2012) but it needed a date correction. She also presented a resolution to define the lot increases that was voted on by the commissioners at their October 1999 meeting. It was questioned just how to number that resolution and how to word it. They will be both addressed at the next meeting.

Next meeting June 18 at 5:00pm.

Moved to adjourn by Ken and seconded by Linnie.

**Meeting was adjourned at 5:31PM**

**Commissioners:**

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**Clerk**

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