

Mason County Cemetery District One, Regular Meeting, October 22, 2012

Meeting was called to order at 5:00 PM in the Belfair QFC Historical room by Chairperson Gladys Pruett. Present were commissioners Gladys Pruett, Linnie Griffin, Ken VanBuskirk, clerk Sharon Hankinson and assistant clerk Paula Grande.

Minutes of the September 2012 meeting were read. Moved to approve minutes as corrected by Linnie 2nd by Ken. Motion passed to accept minutes as corrected.

The September treasurers report read as follows: \$356.76 in the expense fund and \$52,000.00 in the investment fund. Vouchers were presented as follows:

Warrant:	Vendor Name	Vendor #	Budget (BARS) Line	Amount	Voucher #
	PUD #3	PUD 300	536 00 47 0010	\$ 27.46	2012-32
	Sharon Hankinson clerk Oct	HAN100	536 00 10 0000	\$ 188.60	2012-28
	Paula Grande-asst. clerk Oct	GRA014	536 00 10 0000	\$117.94	2012-33
	Hernandez Landscaping general clean-up-Sept 2012	HER035	536 00 48 0010	\$ 480.00	2012-34
	WA State Dept of Labor & Ind.	DEP100	536 0020 0020	\$ 11.74	2012-35

For a total of \$825.74.

Linnie made a motion that the vouchers be paid. Ken seconded, motion passed to pay the vouchers.

Correspondence/Communication:

Enduras of WA insurance coverage information flyer.

MRSC update however it doesn't apply to us we are too small of a district.

L & I notifying a rate increase for 2013.

E-mail correspondence with Mason County Journal about the notice for the Budget Meeting.

Flyer for the BARS workshop.

A notice form the State Auditors' Office stating we are not charged for our audit and it was accepted and correct.

Unfinished Business:

Sharon and Paula talked with Hernandez about continuing his maintenance contract for 2013. He will not be raising his rates.

Sharon took pictures of the row markers at Shelton Memorial Park and sent them to Paula's phone, she will be sending them out to Linnie.

Paula did some research about the cemetery receiving county, state or federal funds. The notes are all attached.

Ken volunteered to help Sharon and Paula put together a letter about the historic value of the cemetery to present to the Theler Board and Port of Allyn. We will look for them to be our ally in our quest to be recognized as having historic value to the community. If our state recognizes this we may have access to state funds.

New Business:

Sharon brought up the subject of funds to cover vouchers. It was discussed \$1000 would cover the vouchers but the commissioners would like to transfer \$2000 to help eliminate the possibility of having to transfer funds next month. Resolution #08-2012 was presented by Sharon for

approval to the commissioners to transfer \$2,000. Ken moved to accept Resolution #08-2012 and Linnie seconded. Motion passed. Sharon will fax the transfer of funds request document to Nancy in the Treasurer's office.

Linnie notified us that the Genealogy Society will be having a walk this summer and may ask for donations for the cemetery.

There was conversation about cemeteries that have a memorial wall that allows people to purchase a space and a plaque to remember a loved one. It may be something we look into.

The commissioners agreed to have the budget meeting next month on November 19 at 5PM in the QFC Meeting Room with the regular meeting to follow. Sharon will get the legal notice in the paper.

The commissioner went over the budget worksheet. Notes are attached.

Ken moved to adjourn seconded by Linnie.

Meeting was adjourned at 6:02PM

Commissioners:

Clerk